

**GF Management Accounts 2020-21**  
**Results as at 31st December**  
 General Fund

**Appendix B (Appendices A to D of 4**  
**February 2021 Executive Report)**

	Previous Year Actuals	Latest Approved Budget	Year to Date		Annual Total	Variances		Comment
	Actual £k	Budget £k	Actual £k	Budget £k	Forecast £k	Year to date	Full Year	
						Actual £k	Forecast £k	
<b>Income</b>								
Investment Income	-502	-388	-392	-259	-439	-134	-51	Improved results for Q3 of 0.68% which is better than expected in the revised budget but is expected to drop to 0.2% by quarter 4. 2% return in property investments assumed.
Recharges	-12,574	-10,617	-2	-2	-10,625		-7	Net recharges to the HRA, particularly for increased bank charges.
Customer & Client Receipts	-7,741	-3,748	-2,271	-2,055	-3,958	-216	-209	During the year following the impact of Covid 19 on households, there has been significant increases in recycling currently estimated to exceed budget by (£133k) The position on Planning Fee income has improved since figures were submitted for the revised budget exercise (£59k), Commercial waste as business impact has not been as high as previously anticipated (£24k), improved Land Charges Position (£35k), similarly improved positions on Property and Industrial Unit Rents (£43k) as business hasn't impacted as first expected offset by a stagnant customer base on the lifeline service £26k, Recovery of Council Tax through the Courts £27k as time is running out this year to get them through and £44k on Car Parks, footfall has not increased coupled with the 2nd lockdown has seen low usage.
Government Grants	-11,652	-13,802	-8,098	-8,087	-13,829	-11	-27	There has been an increase in the allocation of Discretionary Housing Payments (£9k) this will be offset by payments, Housing Benefit resource management grants (£25k) offset by reduced Admin Subsidy £10k, Data & Systems IDEA funding (£3k).
Other Government Grant	-2,001	-2,647	-1,337	-1,342	-2,647	5		
Other Grants/Contributions Etc	-40	-1,203	-1,385	-1,198	-1,024	-187	179	Covid Grant to the HRA
<b>Total Service Income</b>	<b>-34,510</b>	<b>-32,607</b>	<b>-13,486</b>	<b>-13,077</b>	<b>-32,723</b>	<b>-410</b>	<b>-116</b>	
<b>Expenditure</b>								
Employees	8,336	8,798	6,296	6,033	9,127	263	329	Anticipated that with the current demands of covid, the vacancy factor will not be met in the second half of the year, currently forecasted at £215k. 1.0 fte in the housing enforcement team omitted from the base budget in error £25k.
Premises	786	799	562	573	721	-11	-78	Majority are savings from the Contact Centre being closed (£20k), Closed Burial Grounds (£27k) inspections will commence in January and may impact on this forecast and smaller property running costs savings; Property Management (£7k), Civic Centre (£6k), Industrial Units and NNDR (£7k) resulting from the Sale of the former Natwest Bank.
Supplies And Services	10,600	12,929	7,266	6,922	13,145	343	216	£216k is in relation to the costs across the Street Scene contract. Savings have been achieved from the realignment of the contract with the purchase of the vehicle fleet. These savings have been offset and exceeded by vehicle rental costs in the interim while the new fleet arrived and became operational and the significant increase in recycling from the Covid restrictions meaning more people were at home rather than travelling, this requires transporting to and bulking at the MRF facility. As the market is saturated there is a cost to disposal rather than return. There are numerous smaller variances including; Bank Charges for card processing £22k, Annual Canvass costs not grant funded £16k offset by swipe card charges (£8k), Public Convenience and CCTV Contract costs (£13k), Business Support printing and office costs (£12k).
Transport	158	144	84	96	128	-13	-16	Various car allowance savings across services as a result of reduced travelling due to Covid-19 restrictions.
Benefit Payments	11,112	13,910	7,765	7,840	13,919	-75	9	Increase in Discretionary Housing Payments offset by increase grant in Government Grants above.
Support Services	9,458	7,604			7,604			
Third Party Payments	-308		-134		-83	-134	-83	Q1 charges were waived to IHL but charges for the period July to October have been raised to IHL.
Drainage Board Levy	1,704	1,760	1,739	1,760	1,739	-21	-21	Inflation increases anticipated when setting the budget were higher than actual levies.
External Interest Payable	80	75	32	32	75			
Contingency		142			142			
<b>Total Service Expenditure</b>	<b>41,925</b>	<b>46,163</b>	<b>23,609</b>	<b>23,256</b>	<b>46,518</b>	<b>353</b>	<b>356</b>	
Accounting - Non Service budgets								
Total Accounting & Non Service Budgets	-7,415	-13,599	-3,693	-3,905	-13,599	212		
<b>Net Total</b>		<b>-43</b>	<b>6,430</b>	<b>6,275</b>	<b>197</b>	<b>155</b>	<b>240</b>	

**HRA Management Accounts 2020-21**  
**Results as at 31st December**

HRA

Appendix A

	Previous Year Actuals	Latest Approved Budget	Year to Date		Annual Total	Variances		Comment
	Actual £k	Budget £k	Actual £k	Budget £k	Forecast £k	Year to date Actual	Full Year Forecast	
						£k	£k	
<b>Income</b>								
Investment Income	-187	-72		47	-92	-47	-20	Improved results in Q3 with 0.68% return in the year to date. Expected to reduce to 0.2% return by Q4.
Garage Rents	-102	-97	-72	-72	-99		-2	Slight improved expectation for garage rents.
Housing Rents	-11,836	-11,991	-8,820	-8,993	-12,043	173	-52	Anticipated improved position for rents after initial Covid impact, but still below original estimate.
Customer & Client Receipts	-171	-134	-75	-36	-499	-39	-366	£350k reallocation of Covid Grant. Recharges to former tenants now taking place offset by lower fees from Council House sales.
Recharges	-13	-18		-14	-5	14	13	Internal rechargable works on corporate buildings have not been taking place due to Covid-19 restrictions, therefore no charges raised to date. Works have been focussed on void dwellings instead.
<b>Total Service Income</b>	<b>-12,309</b>	<b>-12,311</b>	<b>-8,968</b>	<b>-9,068</b>	<b>-12,738</b>	<b>100</b>	<b>-426</b>	
<b>Expenditure</b>								
Employees	33	77	52	58	75	-6	-2	Small saving anticipated on salaries.
Premises	652	779	488	503	707	-15	-71	Potential utility and maintenance savings from the community centres being closed (£44k), Fencing repairs (£35k) although if we get a severe winter this budget may be called upon, small hostel savings (£6k), partially offset by running costs at the Vivars for the property service team £8k and pumping station maintenance £9k which will be come rechargable.
Supplies And Services	1,282	1,258	674	798	1,172	-123	-86	Due to covid acces to property has been restricted unless for emergency work which has forecasted savings on materials (£22k), Subcontractors - Adaptations (£61k), off set partially by the use of responsive work subcontractors £7k. There are small savings anticipated on Swipe Card fees & Charaes (£8k) and Resource Accounting (£6k).
Support Services	2,855	2,903			2,903			
Transport	109	143	110	119	132	-9	-10	The majority of this saving is due to working restrictions reducing fuel use for the vehicle fleet.
Debt Management Expenses	6	6			6			
External Interest Payable	2,413	1,920	985	1,008	1,920	-24		
Contingencies		75			75			
Provision for Bad Debts	260	267			267			
<b>Total Service Expenditure</b>	<b>7,610</b>	<b>7,428</b>	<b>2,310</b>	<b>2,485</b>	<b>7,258</b>	<b>-176</b>	<b>-170</b>	
Accounting & non service budgets								
Total Accounting & Non Service Budgets	4,699	4,884			4,884			
<b>Net Total</b>			<b>-6,658</b>	<b>-6,582</b>	<b>-596</b>	<b>-76</b>	<b>-596</b>	

**Planned Savings**

Strategic Category	Lead	General Fund - Potential Saving	Budget Risk	2020/21 Target £000's	2020/21 Forecast £000's	2020/21 Shortfall £000's	Commentary
Growing resources	Suzan Harrington	Asset rationalisation	Medium	31	31	0	Income from third parties for use of the Civic Centre as well as savings generated from the sale of properties. Office closure means that whilst contracts will still be paid, there is still risk to some of this income and it will be kept under review.
		<b>Total Growing Resources</b>	<b>0</b>	<b>31</b>	<b>31</b>	<b>0</b>	
Transforming	Suzan Harrington	Introduce CT Penalty Scheme - NEW	Medium	5	5	0	Council Tax Penalty Scheme was not being enforced due to covid-19 but has now been reintroduced.
Transforming	Suzan Harrington	Review and introduce increased empty homes premium.	Medium	45	45	0	This scheme is intended to act as a deterrent against long standing empty properties and bring much needed homes back in to use. Whilst premiums have been billed, there remains some risk until full payment has been received for the year.
		<b>Total Transforming</b>		<b>50</b>	<b>50</b>	<b>0</b>	
Commissioning	Suzan Harrington	Contract renegotiations	Low	6	6	0	Renewal of the public conveniences contract has generated a £6k per annum saving.
		<b>Total Collaboration &amp; Commissioning</b>	<b>0</b>	<b>6</b>	<b>6</b>	<b>0</b>	
Technical/housekeeping	Karen Iveson	Reduction in pension contributions	Low	69	69	0	Reduction in pension contributions following the 2019 triennial valuation.
		<b>Total Technical/Housekeeping</b>	<b>0</b>	<b>69</b>	<b>69</b>	<b>0</b>	
		<b>Total</b>		<b>156</b>	<b>156</b>	<b>-</b>	

Low Risk		75	75	0
Medium Risk		80	80	0
High Risk		0	0	0
<b>Total</b>		<b>156</b>	<b>156</b>	<b>0</b>

Strategic Category	Lead	HRA - Potential Saving	Risk	2020/21 Target £000's	2020/21 Forecast £000's	2020/21 Shortfall £000's	Update/Comments
Technical/housekeeping	Karen Iveson	Reduction in pension contributions	Low	23	23	0	
		<b>Total</b>	<b>-</b>	<b>23</b>	<b>23</b>	<b>-</b>	

**Appendix C : 2020/21 Selby District Council Capital Programme - To 31 December 2020**

General Fund	Annual Budget	Original Budget Incl C/F	Revised Budget	Year to date Revised Budget	Year to date Actual	YTD Variance	Forecast	Carry Forward	Year End Variance	Comments	Approved Programme & Carry Forward Proposal		
											Forecast 21/22	Forecast 22/23	Forecast 23/24
Transforming Customer Services	110,000	110,000	110,000	82,500	2,700	-79,800	110,000	0	0	Covid-19 has prevented the start of work on the reception alterations delaying the contact centre move. It is hoped that procurement of the contractor will be progressed with work being completed at the end of March 2021 with the contact centre operating from the Civic as soon as possible Covid allowing. The project is expected to be on budget. In addition the Call centre on the first floor of the extension is now operational working within Covid guidelines			
Website Development	10,000	10,000	10,000	7,500	0	-7,500	0	10,000	-10,000	This project is to enhance the platform to allow for future development of the website. We are in discussions with NYCC to deliver the new platform. A meeting has been scheduled with NYCC in January 2021 with a view for this work to be completed in 2021/22. The budget is requested to be reforecasted into the new financial year.	10,000		
Industrial Units - Road Adoption	325,000	325,000	0	0	0	0	0	0	0	The current condition of the road does not justify the significant investment required to bring the road up to adoptable standard. It is proposed to delay this project until such time as the condition of the road makes this work appropriate and necessary.			
GIS System	37,131	37,131	37,131	27,848	0	-27,848	37,131	0	0	The project has been scoped for this budget. Decision to be made is dependant on the decision for an Appointment System for the new Customer Contact Centre under Covid secure Government guidelines.			
Benefits & Taxation System upgrade	16,475	16,475	16,475	12,356	3,242	-9,114	16,475	0	0	This budget is linked to software upgrade supporting Channel Shift Phase 2.	15,000	15,000	15,000
IDOX Planning System	15,000	15,000	19,250	14,438	19,250	4,813	19,250	0	0	To support the IDOX suite of software applications for upgrades and patches as part of the IDOX Roadmap. This will ensure that we remain PSN compliant throughout 2020/21	15,000	15,000	15,000
ICT - Servers	7,590	7,590	7,590	5,693	7,410	1,718	7,590	0	0	Servers are being upgraded to align to Microsoft licencing requirements.	30,000		
ICT - Software	29,694	29,694	29,694	22,271	8,000	-14,271	29,694	0	0	Budget committed to the Digital Workforce Project and the implementation of Microsoft 365 Tools. The project is underway for the implementation of Microsoft 365 tools. The project has been delayed due to Covid-19, however it is anticipated that the project will be completed in the current financial year.			
Adobe Licence Replacement	0	0	0	0	0	0	0	0	0	Replacement due 2021/22.	15,000		
Finance System Replacement	0	0	0	0	0	0	0	0	0	Replacement for the finance system proposed for 2021/22 in the current programme. It is proposed to reforecast this spend into 2022/23.	0	150,000	
Committee Management System	3,000	3,000	3,000	2,250	0	-2,250	3,000	0	0	ModernGov software now live as of 2019/20, the final £3k budget to cover final costs to upgrade the software due Q4 2020/21.			
Upgrade to Assure from M3	20,000	20,000	20,000	15,000	11,500	-3,500	20,000	0	0	This budget is to migrate from M3 to Assure software, this project commenced in Q3 2020/21 to be completed in the current year.			
Cash receipting System	32,500	32,500	32,500	24,375	0	-24,375	32,500	0	0	Income Management Software replacement project. The capital budget for this project will be used for training and consultancy on the new software commencing in Q3 with delivery completing in Q4 2020/21.			
Northgate Revs & Bens	7,856	7,856	3,606	2,705	0	-2,705	3,606	0	0	Budget required for system upgrades following legislative changes in relation to e-billing. The budget will be to complete the software changes / upgrades.			

**Appendix C : 2020/21 Selby District Council Capital Programme - To 31 December 2020**

General Fund	Annual Budget	Original Budget Incl C/F	Revised Budget	Year to date Budget	Year to date Actual	Year to date Variance	Forecast	Carry Forward	Forecast Variance	Comments	Forecast 21/22	Forecast 22/23	Forecast 23/24
Asset Management Plan - Leisure & Parks	32,780	32,780	32,780	24,585	1,084	-23,501	32,780	0	0	There are a number of planned maintenance works to be carried out this year at both Selby and Tadcaster leisure centres. The works are being co-ordinated by IHL and although have been delayed due to Covid, are expected to be completed on time.	47,891	9,005	17,746
Committee Room Microphone system	65,000	65,000	65,000	48,750	0	-48,750	0	65,000	-65,000	Specification is written and tenders have been invited for the Committee Room microphone system. However, the project is currently on hold due to Covid-19 and expected to be completed in 2021/22.	65,000		
Portholme Road Collapsed Culvert	0	0	0	0	-14,060	-14,060				Final invoices have been received against this project, costs have come in slightly below expected spend.			
Car Park Ticket Machines	36,000	36,000	36,000	27,000	13,527	-13,473	36,000	0	0	The purchase of new ticket machines is linked to changes to the Car Parking Strategy, new tariffs etc. There has been delays to all services as a result of coronavirus, following approval of the new tariffs by full Council, orders have been placed for upgraded software etc for the car parking machines. We are currently awaiting confirmation of timescales from the supplier for installation of the new software and card readers on the car parking machines. New signage to support the revised car parking tariffs has been ordered and is due for delivery before Christmas.			
Industrial Units Maintenance	150,000	150,000	20,000	15,000	0	-15,000	20,000	0	0	An initial report detailing the options has been provided to LT for consideration. Further work is now required to develop a formal business case for each option. Given the nature of the options being considered it is considered inappropriate to seek approval to invest the existing capital funds at this time. Improvements to the industrial units are subject to the outcome of a report to Executive in respect of the future direction. We are awaiting information regarding demand from colleagues in ED to inform the recommendations of the report. Progress has been delayed in respect of provision of demand information due significant resource pressures resulting from further Covid19 restrictions and additional support requirements for local businesses. The revised budget for 2020/21 is on the basis of expected essential spend for the year.	227,200	7,200	
Car Park Improvement Programme	530,096	530,096	300,000	225,000	9,928	-215,072	300,000	0	0	Work to progress improvement to Back Micklegate, Micklegate and Portholme Crescent car parks has been delayed in order to maximise funding options through external funding bids such as the Heritage Action Zone funding, delays have also been encountered due to discussions with Landowners. In the meantime engagement with the Landscape Architects will take place to progress designs for Portholme Crescent. The funds will be required in 2020/21 as match funding for the wider investment programme being considered. A pre-start meeting has been arranged with the winning bidder for provision of the Electrical Vehicle Charging Points (EVCP) in Back Micklegate and South Parade car parks, with a view to commencing installation as soon as possible after Christmas. Progress on delivery of the wider car park improvement programme remains paused whilst we continue to resolve a number of legal issues around land ownership on part of Back Micklegate car park. Plans to focus delivery on Portholme Crescent whilst these issues are addressed have been scaled back to enable the space to be utilised as a walk-in testing centre for Covid19.	230,096		
ICT - Channel Shift 2 Website & Intranet	57,500	57,500	57,500	43,125	40,775	-2,350	57,500	0	0	Channel shift Phase 2 (Customer portal) project which has been delayed from 19/20 as per the business case and project plan. Citizens Access Portal (Revenues) is anticipated to go Live in Q3 2020/21 with Citizens Access Portal (Benefits) in Q4 2020/21. The remaining budget will be used for Scanstation/CAB/CAR and CA_LL and e-forms development through 2020/21			
ICT - Channel Shift 3 Website & Intranet	18,000	18,000	0	0	0	0	0	0	0	Channel shift Phase 3 (Housing management CX integration) project which has been delayed from 19/20 as per the business case and project plan. This will follow the implementation of Channel shift phase 2 (Customer portal project) expected to be during 2020/21. This budget will be used as the Digital Front Door Options Appraisal, however, due to Covid-19 it is anticipated that this will not commence until 2021/22.	18,000		
ICT - Disaster Recovery Improvements - Software / Hardware	24,786	24,786	24,786	18,590	6,992	-11,598	24,786	0	0	This budget is for improvements aligned to Microsoft requirements & Disaster Recovery Improvements in 2020/21. In Q4 2020/21 it is anticipated a server upgrade will be required.			
ICT - End User Devices - Software / Hardware	25,341	25,341	25,341	19,006	19,930	924	25,341	0	0	Budget is required for replacement hardware in relation to the digital workforce strand of the digital strategy.	49,500	49,500	49,500
ICT - Digital Workforce - Telephones - Mobile Working	16,000	16,000	16,000	12,000	920	-11,080	16,000	0	0	Budget is for replacement Mobile phone hardware in relation to the digital workforce strand of the digital strategy. Replacements are scheduled to happen in Q4 2020/21.	9,500	9,500	9,500

**Appendix C : 2020/21 Selby District Council Capital Programme - To 31 December 2020**

General Fund	Annual Budget	Original Budget Incl C/F	Revised Budget	Year to date Budget	Year to date Actual	Year to date Variance	Forecast	Carry Forward	Forecast Variance	Comments	Forecast 21/22	Forecast 22/23	Forecast 23/24
South Milford Retaining Wall	15,000	15,000	15,000	11,250	0	-11,250	15,000	0	0	We are still awaiting confirmation from the parish priest as to whether approval for the improvement works to the wall will need to go through a Faculty application (similar to Listed Building Approval). It is currently unknown how long the process will take. Given the relatively small amount of funding involved, no alteration to the outturn forecast has been made at this time.			
Waste Collection Fleet	4,000,000	4,000,000	4,000,000	3,000,000	3,639,500	639,500	4,000,000	200,000	0	An order was placed last year via a framework for the purchase of 21 x RCV's and 1 x mechanical sweeper. All RCV's have been received, the mechanical sweeper is awaiting delivery due to a hold up in the manufacturing process, we anticipate this to be resolved and delivered before the end of the financial year.	200,000		
Wheelie Bins	0	0	0	0	-6,470	-6,470	0	0	0	Final invoices have been received against this project, costs have come in slightly below expected spend.			
Council Play Area Maintenance	105,000	105,000	105,000	78,750	3,130	-75,620	105,000	0	0	Groundwork have been commissioned to project manage this project and the design and consultation stages have been completed for the first site which is Grange Road, Tadcaster. Tender documents are in the process of being finalised and will be issued in the coming weeks with works scheduled to be completed by the end of the financial year.	100,000	100,000	
Replacement of Vehicle Fleet	7,950	7,950	7,950	5,963	0	-5,963	7,950	0	0	Following a couple of false starts caused by supply chain delays resulting from Covid19, the majority of the Council's replacement light vehicle fleet has now been received. Work to agree appropriate livery for the new fleet is currently underway and it is anticipated this will be completed and installed by early February 2021.			
Purchase of Land	937,500	937,500	0	0	0	0	0	0	0	To facilitate affordable housing development and acquisitions and will be subject to business case.	937,500		
New Build Projects (Loans to SDHT)	2,400,000	2,400,000	0	0	0	0	0	0	0	Sites have been identified for potential acquisition. However, the Covid lockdown has delayed negotiations. There small sites identified for development and are progressing through Planning, when approved, tenders can be completed to attain absolute costs. Tenders have been delayed due to resources being redirected as a result of Covid, the tenders are not likely to be issued until Q1 2021/22. Discussions are taking place with SDHT as part of the development of the new Affordable Housing Strategy.	2,800,000	9,132,038	
Private Sector - Home Improvement Loans	39,031	39,031	39,031	29,273	1,006	-28,267	39,031	0	0	There has been a slow start to RAS Loans in 2020/21, due in part to Covid-19 but also due to RAS loans been somewhat seasonal during the winter months and difficult to profile, despite this we would still expecting full spend of the budget in 2020/21. RAS loans are repaid to the council upon sale of the property and then recycled into new loans. This allows more vulnerable households to receive the help they need. In 2019/20 we received 4 repaid loans totalling £12,117 which meant that around 3 additional households were able to receive essential assistance. We would expect to receive at least a similar number of repayments in 2020/21.			
Empty Property Grants	80,000	80,000	80,000	60,000	49,415	-10,585	80,000	0	0	We have completed 3 Empty Homes Grants during the first three quarters of 2020/21. The Empty Homes Officer has progressed a number of enquiries leading to around 6 expressions of interest from empty property owners which we would expect to convert into full grants in due course. Empty Homes Grants remain popular and are an excellent way of sourcing private rented accommodation for vulnerable households at risk of homelessness. It is expected that the full budget be spent in 2020/21.	80,000	80,000	
Disabled Facilities Grants (DFG)	680,317	680,317	265,700	199,275	149,208	-50,067	265,700	0	0	Covid-19 continues to have a significant impact on the delivery of DFGs. Currently 48 are approved, on average there are 3 contractors on site a week. YTD 27 have been completed. This is comparable with previous years within the number of weeks contractors have been unable to get on site due to Covid. As a result of the estimated 17 weeks lost means the revised outturn of £266k is on target to be achieved.	816,977	402,360	402,360
<b>Total General Fund</b>	<b>9,834,547</b>	<b>9,834,547</b>	<b>5,379,334</b>	<b>4,034,501</b>	<b>3,966,987</b>	<b>-67,514</b>	<b>5,304,334</b>	<b>275,000</b>	<b>-75,000</b>		<b>5,666,664</b>	<b>9,969,603</b>	<b>509,106</b>

**Appendix C : 2020/21 Selby District Council Capital Programme - To 31 December 2020**

Housing Revenue Account	Annual Budget	Original Budget Incl C/F	Revised Budget	Year to date Budget	Year to date Actual	Year to date Variance	Forecast	Carry Forward	Forecast Variance	Comments	Approved Programme & Carry Forward		
											Forecast 21/22	Forecast 22/23	Forecast 23/24
Housing & Asset Management System	132,375	132,375	132,375	99,281	28,710	-70,571	132,375	0	0	The remaining capital of £132k is expected to be paid in Q4 2020 following the Rents module Go Live and the repairs module that will commence in January 2021.			
St Wilfrid's Court	113,000	113,000	19,267	14,450	17,969	3,519	19,267	0	0	The programme scoping meeting identified requirement for significantly more investment than is available in the current budget. The current budget will therefore be utilised to address some of the higher priority issues identified during visit, as well as any essential health and safety related works. Work to replace the Tunstall system within the property has now been completed as this was deemed an emergency due to increasing false/no alarm reports. Progress in identifying additional improvement works at the scheme are however still on hold due to the continuing situation around Covid 19. Due to the nature of the scheme and to protect the safety of the residents it is felt essential to limit the works being undertaken whilst the Covid situation remains uncertain. With this in mind, we will focus efforts on fully scoping and procuring the improvement works with a view to implementation in April/May 2021, providing the situation allows.	93,733		
Environmental Improvement Plan	108,152	108,152	108,152	81,114	0	-81,114	108,152	0	0	This funding is earmarked to support a scheme being led by colleagues in the Contracts and Procurement Team. Work to progress the scheme has however been delayed by the coronavirus outbreak. Colleagues in our Contracts and Procurement team continue to progress the scheme. Tender for the work went out in early December with a view to having a contractor on site in January with completion before year end			
Housing Development Project	3,427,643	3,427,643	400,000	300,000	19,055	-280,945	50,000	350,000	-350,000	Programme for the development of HRA properties on phase 2 small sites, Starts on these sites has been delayed due to Covid and is anticipated in 2021/22. Work including, feasibility studies, asbestos surveys and garage clearance has been completed. Planning permission for development of three schemes has now been secured and work is underway to progress these through to tender. Due to the continuing delays due to Covid, progress on these projects has seen further delays, as a result the Q3 forecast is requested to be adjusted to £50k spend in the current financial year with the balance being phased into the 2021/22 budget. The actual costs relate to feasibility costs for the sites that are progressing to tender, these costs will be allocated to the individual programmes once the sites move into the construction stage.	3,377,643		
Ousegate Hostel	10,394	10,394	10,394	7,796	9,125	1,330	10,394	0	0	An upgrade of the CCTV within the building was undertaken with Fire Risk Assessment and communal area refurbishment works progressing in tandem. This budget is required to complete the final elements of the works identified within the Fire Risk Assessment and will be assessed for Covid compliance. Formal certification of the fire safety works has now been received.			
Phase 1 HDP Byram Park Road	0	0	0	0	-5,305	-5,305	0	0	0	Final Retention invoice received £5k lower than anticipated			
Community Centre Refurbishment	64,377	64,377	10,000	7,500	0	-7,500	0	10,000	-10,000	The Fire Risk Assessment works identified at Grove House have now been completed except for the installation of the new entrance doors and door entry system which are on order. Work to identify further requirements outlined for other community centres under the FRA process is required. Progress on delivery of the programme remains paused whilst we deal with other priorities and as a result of diverted staff resources as a result of Covid. In light of the above, delivery of the programme remains paused whilst staff resources are focused on delivering other key priorities and adapting to the changing Covid 19 guidance. It is therefore unlikely any spend will be incurred in 2020/21 and thus the budget is requested to be carried forward to 2021/22.	64,377		
Empty Homes Programme - Improvements to Property	1,094,740	1,094,740	252,632	189,474	595	-188,879	252,632	0	0	This supports the Empty Homes Programme and is available to purchase Empty properties that will be brought back in to use and let through the HRA and former council properties sold through the Right to Buy. This is part of a 3 year programme to fund the purchase of 20 properties and includes S106 and Homes England Grant funding. We purchased 7 properties in 2019/2020, the work to improve these properties to a lettable position has been delayed due to the Covid lockdown, there was 1 long term empty property and 6 former Right to Buy, buy backs. We are also still progressing with the Compulsory Purchase of a long term empty property. These properties have been added to the HRA and will be let at an affordable rent once the works are complete. The Q2 forecast assumes a further 3 properties will be purchased in 2020/21 in line with the approved funding from Homes England with the balance of the budget forecasted to be spent in 2021/22. A revised programme is being drawn up for those further acquisitions.	842,108		
Assets Vehicle Fleet	60,950	60,950	60,950	45,713	0	-45,713	60,950	0	0	Following a couple of false starts caused by supply chain delays resulting from Covid19, the majority of the Council's replacement light vehicle fleet has now been received. Work to agree appropriate livery for the new fleet is currently underway and it is anticipated this will be completed and installed by early February 2021.			

**Appendix C : 2020/21 Selby District Council Capital Programme - To 31 December 2020**

Housing Revenue Account	Annual Budget	Original Budget Incl C/F	Revised Budget	Year to date Budget	Year to date Actual	Year to date Variance	Forecast	Carry Forward	Forecast Variance	Comments	Forecast 21/22	Forecast 22/23	Forecast 23/24
Energy Efficient Programme	701,869	701,869	701,869	526,402	219,790	-306,612	701,869	0	0	Whilst the cessation of all but emergency works due to lockdown severely impacted initial progress on delivery of the capital programme, the team have worked hard to accelerate delivery with our contract partners. Although we do understandably continue to see increased refusal of works due to self-isolation and/or shielding we anticipate the current 2020/21 programme will be completed.	500,224	510,225	520,430
Health and Safety Improvement Programme	886,724	886,724	886,724	665,043	361,613	-303,430	886,724	0	0	The cessation of all but emergency repairs due to Covid has impacted delivery of the capital investment programme. Whilst the cessation of all but emergency works due to lockdown severely impacted initial progress on delivery of the capital programme, the team have worked hard to accelerate delivery with our contract partners and the scheduled programme is to deliver this years programme of works. However, we do understandably continue to see increased refusal of works due to self-isolation and/or shielding.	668,652	554,675	565,770
Property Refurbishment Programme	4,618,490	4,618,490	4,200,000	3,150,000	1,614,651	-1,535,349	3,500,000	700,000	-700,000	The cessation of all but emergency repairs due to coronavirus has impacted delivery of the capital investment programme. We are continue to work on our recovery plans for reintroduction of services and talking with contractor partners about programme delivery. We have reassessed the programme with our main contractor and with the additional kitchen, bathroom, window and door replacements to be completed this financial year we anticipate completing 75% of works. This is monitored and reviewed with our contractors for future Covid impacts. Whilst the cessation of all but emergency works due to lockdown severely impacted initial progress on delivery of the capital programme, the team have worked hard to accelerate delivery with our contract partners; although we do understandably continue to see increased refusal of works due to self-isolation and/or shielding.	4,734,234	3,677,796	3,740,890
Property Investment Programme	1,140,375	1,140,375	350,000	262,500	224,486	-38,014	350,000	0	0	The cessation of all but emergency repairs due to coronavirus has impacted delivery of the capital investment programme. Current estimations are maintained to deliver 30% of the programme in the current financial year. Whilst the cessation of all but emergency works due to lockdown severely impacted initial progress on delivery of the capital programme, the team have worked hard to accelerate delivery with our contract partners; although we do understandably continue to see increased refusal of works due to self-isolation and/or shielding.	1,373,310	427,133	435,680
	0	0		0	0	0		0	0				
<b>Total HRA</b>	<b>12,359,089</b>	<b>12,359,089</b>	<b>7,132,363</b>	<b>5,349,272</b>	<b>2,490,689</b>	<b>-2,858,583</b>	<b>6,072,363</b>	<b>1,060,000</b>	<b>-1,060,000</b>		<b>11,654,281</b>	<b>5,169,829</b>	<b>5,262,770</b>
<b>Total Capital Programme</b>	<b>22,193,636</b>	<b>22,193,636</b>	<b>12,511,697</b>	<b>9,383,773</b>	<b>6,457,676</b>	<b>-2,926,097</b>	<b>11,376,697</b>	<b>1,335,000</b>	<b>-1,135,000</b>		<b>17,320,945</b>	<b>15,139,432</b>	<b>5,771,876</b>



Appendix D : Programme for Growth 2020/21 Financial Year Project Updates  
Multi Year schedule for the project lifespan

Project	Lead Officer	Multi-Year Project Budget	Position @ 31 December 2020		Project Budget Remaining	Update	Phasing of future spend Q3			
			In Year Spend 20/21	Forecast			Forecast 20/21	Forecast 21/22	Forecast 22/23	Forecast 23/24
Healthy Living Concepts Fund	Angela Crossland	53,281	0	53,281	53,281	Of the remaining £53,281 in this fund - £10k allocated to develop active travel sustainable travel packs in line with the visitor economy niche trails work, £30k allocated to development of project with Yorkshire Wildlife Trust for Barlow Common to develop project and funding bids as they arise (Barlow Common delayed due to Covid). Remaining £13k will support public health initiatives identified as part of covid recovery plans.	0	53,281	0	
Visitor Economy (Tourism & Culture)	Angela Crossland	1,222,908	103,772	1,222,908	1,119,136	Delivery of the Visitor Economy Strategy and the Cultural Development Framework for the District. This is a multi-year programme which includes the cultural programme for the HSHAZ, visitor place-making and marketing, product development and sector support. Much of the investment is to be used as match funding against investment from external funding partners.	200,000	542,908	340,000	140,000
Celebrating Selby 950	Angela Crossland	30,311	5,571	30,311	24,740	Final reports have been submitted to funders. All delivery is complete, including an Audience Development Plan which builds on the findings in the Evaluation Report. National Lottery Heritage Fund have approved final activity report and financial evidence. Their final payment of (10%) will be made shortly. NLHF describe the activity as "brilliant". Arts Council England have different financial reporting requirements, which are not yet complete. The final part of the project is the completion of improvement and maintenance works to the area around the Abbey, including the Abbey railings, which was initially delayed due to workload (roll-out of new recycling bins) and further delayed due to Covid, but is expected to be completed for year end	30,311	0	0	
Low Carbon resources	Angela Crossland / Dave Caulfield	135,000	0	135,000	135,000	Low carbon/Environmental Projects Officer to oversee Low Carbon work	22,000	45,000	45,000	23,000
Marketing Selby's USP	Stuart Robinson / Communications	157,753	4,841	157,753	152,912	The final elements of the first phase of the campaign have now been completed, apart from one remaining case study which was put on hold due to the flooding and Coronavirus emergencies, we are awaiting the final invoices. The 2019/20 phase of the place branding work has delivered the following: human interest marketing materials linked to the Council's strategic development sites , on-going positive regional coverage about opportunities in the district through media partnerships, new media partnerships focusing on the benefits of growth to existing residents and businesses, national coverage for the district in partnership with LEPs and the LGA, and the development of a new 'business portal website, linked through the Council's main website. A further £150k has been allocated to this budget as we continue to invest in place branding for the Council to present a consistent positive story of the district as a great place to do business. Business confidence is now the 2nd highest in the Leeds City Region & we've been recognised nationally by the LGA as good practice. Also important in helping with covid-19 economic recovery. This additional budget will enable the Council to continue to invest in good quality material to tell the story of investment, enabling us to invest in good quality images and films that create our story of place.	32,753	50,000	50,000	25,000
Retail Experience - STEP	Duncan Ferguson	76,749	2,105	76,749	74,644	Town centre revitalisation and strategy work is underway. Work to deliver on priorities in line with the town centre strategy and revitalisation action plans. Work being prioritised on digital development in line with recent LEP support and post Covid19 planning.	14,664	62,085	0	
Legal Support	Julian Rudd / Iain Brown	139,000	0	139,000	139,000	Legal Support for agreements and advice associated with the P4G programme / projects	23,000	46,000	46,000	24,000
Towns Masterplanning (Regeneration)	Duncan Ferguson	702,257	36,555	702,257	665,702	Work was commissioned in 2019/20 from the People and Places consultancy (Chris Wade) to develop town centre revitalisation plans and prepare for Future High Streets Fund application. Chris Wade's work is due to finish December 2020. Work will identify where match fund and further commission is needed and establish the further multi-partner governance model needed to deliver the strategies and action plans for each town centre. Places and movement study with Highways to commenced Sept 2020 and supported from this funding allocation, circa £30k match funded from the LEP. Anticipate that plans for local delivery will align with reprioritisation for town centres as part of new Corporate Plan period 2020+ and covid recovery planning. Funding of £50k to support reopening high streets scheme with MHCLG funding to support this, awaiting payment schedule for that scheme from MHCLG	68,289	633,968	0	

Project	Lead Officer	Multi-Year Project Budget	In Year Spend 20/21	Forecast	Project Budget Remaining	Update	Forecast 20/21	Forecast 21/22	Forecast 22/23	Forecast 23/24
Strategic Sites Masterplanning	Duncan ferguson	254,832	58,142	254,832	196,690	Funded due diligence work for Selby Station Masterplan area and Selby TCF revenue costs (in partnership with NYCC). Future costs will include consultancy costs for development to Full Business Case stage, surveys, design, legal and valuation fees. A large proportion, if not all, of Selby TCF revenue costs should be reimbursed back to this budget by WYCA. A further £150k budget has been allocated to this programme. Future costs will include consultancy costs for development to Full Business Case stage, surveys, design, legal and valuation fees. A large proportion of this Council's Selby TCF revenue costs should be reimbursed back to this budget by WYCA.	204,832	25,000	25,000	0
Access to Employment	Iain Brown	19,282	0	19,282	19,282	Projects within this budget will be targeted at supporting social mobility to give unemployed people in areas of higher deprivation in Selby District access to current and future employment opportunities e.g. connecting people to employment opportunities at Sherburn, the former Kellingly Colliery, Church Fenton etc. Future initiatives being reviewed against this budget include the opportunity to support future LCWIP projects linking residential communities with employment hubs and opportunities related to electric bike programmes.	19,282	0	0	
Growing Enterprise	Iain Brown	270,542	(3,811)	270,542	274,353	Budget to support one of the 10 priorities in Economic Development Framework (EDF) 2 year delivery programme as approved at the January 2019 Executive. It helps to match-fund small business support with the Leeds City Region LEP and unlock assistance for small businesses through the Ad:Venture and Digital Enterprise. New initiatives that will be funded through the coming year will include a widening of the skills support programme and work with any businesses that could be affected by the TCF programme around Selby Station. The additional P4G budget awarded over the next 3 years will be used to support businesses displaced by the TCF land assembly to relocate within the district. The year to date spend is showing a credit due to a cancelled and refunded Business Conference event invoice due to the Covid Pandemic, it is hoped that the event can be rearranged in due course.	95,542	70,000	70,000	35,000
Selby TCF Revenue	Duncan ferguson	0	62,219	0	(62,219)	Current year to date costs to the end of September are recoverable from WYCA, these will be submitted and recovered in Q4 2020/21.				
Empty Homes	June Rothwell Simon Parkinson	3,846	1,853	3,846	1,993	Overall the project is progressing well and the Empty Homes Officer has directly helped bring empty homes back into use in line with the targets set by offering advice and assistance to owners. Homes England Grant funding has been secured to support the options of voluntary and compulsory purchase. A total of £390,000 has been secured, subject to individual business cases for the properties, to purchase and repair the empty homes, bringing them to a habitable standard. This indicative funding is to bring back in to use 10 empty properties up to 2020, providing up to £39,000 per property. We can also use the funding to purchase 'right to buy' buy backs and this is something we will consider on a case by case basis. We are currently pursuing our first Compulsory Purchase Order - although this has been delayed due to the current Coronavirus crisis. If successful it is hoped that this will send a strong message that tackling empty homes are a priority for us. In 19/20 we brought 5 properties back into use through the Empty Homes Grants/Loans service. These provided homes to vulnerable households who were at risk of homelessness.	3,846	0	0	
Selby District Housing Trust	June Rothwell Phil Hiscott	34,850	0	34,850	34,850	This fund is to support SDHTs role in the more ambitious HDP approved by Executive in January 2018. A new officer has now been appointed to support the SDHT. The Trust have taken occupation of an additional 17 new affordable homes in 2018/19 delivered through new build and Section 106 acquisitions and a further 12 Section 106 acquisitions in Q1 2019/20. SDHT continue to work with SDC colleagues on the affordability and viability of new properties coming forward via the Housing Development Programme. Discussions with external providers regarding possible S106 acquisitions are also ongoing.	10,000	10,000	14,850	
Stepping Up' Housing Delivery	June Rothwell Phil Hiscott	7,052	114	7,052	6,938	The Project will support the implementation of the Housing Development Programme approved by the Executive in January 2018. Seeking opportunities to maximise the social and economic benefits of the Council's asset portfolio.	7,052	0	0	

Project	Lead Officer	Multi-Year Project Budget	In Year Spend 20/21	Forecast	Project Budget Remaining	Update	Forecast 20/21	Forecast 21/22	Forecast 22/23	Forecast 23/24
Olympia Park	Iain Brown	4,733	0	4,733	4,733	Following further detailed information about costs and technical issues at the Olympia Park development site in Selby, Selby District Council, the landowners and developers involved have reluctantly concluded that conditions attached to a government housing infrastructure grant towards site costs cannot now be met. Despite the best endeavours taken by the Council, its advisers and Olympia Park Development (OPD), the project in its current form cannot be delivered within the timescales required to access the grant offered towards infrastructure costs. Everyone involved remains fully committed to effective use of the site in the future to support existing businesses and enable the delivery of appropriate new employment space and homes. The Council and OPD now have the benefit of significant detailed technical information regarding the site and continue to work together to unlock its significant potential for development, particularly given the close proximity to the town centre and railway station. The Council is in discussion with OPD regarding the scope for a significant employment development on the site and, on this basis, has retained a pedestrian and cycle footbridge to the site from the town centre and station in the TCF proposals. Further details will be provided once further discussions have taken place. Outstanding fees relating to site development work have now been <b>confirmed</b> and will be fully paid during Q4 against accruals made at year end.	4,733	0	0	0
Making our Assets work	Duncan ferguson	100,000	4,047	100,000	95,953	The budget is targeted at funding due diligence work to bring the Council's own land assets to the market and see them developed. These include small garage sites, Portholme Rd, Egerton Lodge, Barlby Rd depot, Bondgate and Burn airfield. A further £100k has been allocated to this budget to continue the ongoing work, this will be used to fund the feasibility, surveys and technical work to enable the Council's own land assets to be brought forward for development to deliver housing and other beneficial uses.	60,000	20,000	20,000	0
Housing development Feasibility Work	Phil Hiscott	303,546	19,316	303,546	284,230	Housing development feasibility project to identify viability of sites for development. Phase 2 feasibility costs have been transferred to the individual development budgets for three identified sites; Camblesforth, Hambleton and Sherburn in Elmet. These sites have gone through planning and will progress to tender stage in Q1 2021/22. It is expected that Burn and West Haddlesley will progress to planning in Q4 2020/21, if successful these sites will progress to tender in Q2 2021/22. A proportion of the costs have been incurred as abort fee against sites which will not be progressing. A further £300k budget has been allocated to progress the feasibility work on the Housing Development Project, costs will be allocated to the individual development budgets as the sites progress through planning and into development.	53,546	100,000	100,000	50,000
Asset Strategy	Phil Hiscott	80,000	0	80,000	80,000	Budget for the production of the Asset Management Strategy This funding is required to support development of the Council's new Asset Management Strategy. Work to agree the brief has been completed. however progressing this to tender has been delayed by coronavirus. It is therefore requested that the budget is moved forward to 2021/22.	0	80,000	0	0
Finance Support	Peter Williams	139,000	0	139,000	139,000	Business Case development & Financial monitoring / reporting	10,000	59,000	46,000	24,000
Commercial property acquisition fund	Iain Brown / Duncan ferguson	3,039,424	467,584	3,039,424	2,571,840	This budget will be used to acquire strategic development sites consistent with the Councils regeneration and commercial development opportunities and to match fund acquisitions as part of the TCF bid submission. The current live project and spend to date relates to the purchase of a site near Selby Station to provide new access to platform 2 and additional car parking. A significant amount of funding from this budget has been put forward as match funding within the Council's TCF proposals for Selby Station including contingency for the purchases of property.	1,000,000	1,000,000	1,039,424	0
High Street shop fronts	Angela Crossland	100,000	0	100,000	100,000	The Project Fund is a match fund contribution to the successful High Streets Heritage Action Zone (HAZ) bid. Programme delivery commenced 1st April and this fund is part of a 4 year programme profile. HAZ Officer started in post August 2020	0	50,000	50,000	0
New lane - Public Realm	Angela Crossland	200,000	0	200,000	200,000	The Project Fund is a match fund contribution to the successful High Streets Heritage Action Zone (HAZ) bid. Programme delivery commenced 1st April and this fund is part of a 4 year programme profile. HAZ Officer commenced in post August 2020. Experimental road closures in place as part of Reopening High Streets project (ERDF Funded)	0	0	200,000	0
Low Carbon projects (Phase 1) CAPITAL	Angela Crossland / Dave Caulfield	1,200,000	0	1,200,000	1,200,000	Phase 1 project delivery fund to support approved projects flowing from the Low Carbon Working Group - projects subject to business case approval by the Executive.	200,000	400,000	400,000	200,000
Town Regen Selby	Duncan Ferguson	1,000,000	0	1,000,000	1,000,000	A Forward Framework and Action Plan is being prepared for each of the 3 town centres - work led by Chris Wade funded from the current Town Master planning P4G project. Two elements to this new ask: 1) Feasibility pot to work up project ideas 2) Delivery budget - for implementation of projects.	50,000	300,000	650,000	0

Project	Lead Officer	Multi-Year Project Budget	In Year Spend 20/21	Forecast	Project Budget Remaining	Update	Forecast 20/21	Forecast 21/22	Forecast 22/23	Forecast 23/24
Town Centre Tadcaster	Duncan Ferguson	500,000	0	500,000	500,000	A Forward Framework and Action Plan is being prepared for each of the 3 town centres - work led by Chris Wade funded from the current Town Master planning P4G project. Two elements to this new ask: 1) Feasibility pot to work up project ideas 2) Delivery budget - for implementation of projects.	50,000	200,000	250,000	0
Town Centre Sherburn	Duncan Ferguson	500,000	0	500,000	500,000	A Forward Framework and Action Plan is being prepared for each of the 3 town centres - work led by Chris Wade funded from the current Town Master planning P4G project. Two elements to this new ask: 1) Feasibility pot to work up project ideas 2) Delivery budget - for implementation of projects.	50,000	200,000	250,000	0
New programme resources	Extended Leadership Team	261,000	0	261,000	261,000	Additional staffing resources: Planning Projects Officer, Regenerations Town Centre Co-ordinator. The start date for these appointments is anticipated to be February 2021, the forecast has been adjusted into 2023/24	14,500	87,000	87,000	72,500
Funding for the 15% parish council contribution for the new Bawtry roundabout - £35062	Caroline Skelly	35,062	0	35,062	35,062	Funding for the 15% parish council contribution for the new Bawtry roundabout, this is expected to be paid in Q4.	35,062			
Staffing costs		3,459,475	598,534	3,459,475	2,860,941	This covers all the P4G funded posts across SDC including the extensions to contracts approved in the budget. These posts support delivery of this P4G programme. It also covers the additional core staffing costs in a number of teams required to deliver the Council's corporate growth ambitions including the Economic Development and Regeneration team (to deliver the Economic Development Framework 2 year action plan) and key posts in Communities and Partnerships, Planning and Marketing and Communications.	1,134,265	1,151,690	1,173,520	
Contingency		402,698	0	402,698	402,698	The funding we are receiving from the West & North Yorkshire Business Rates pool for the Tour de Yorkshire and UCI E200k has been put back into P4G contingency to fund essential work on the asset management strategy. Also the balance remaining on Tadcaster Linear Park has been transferred back to P4G contingency.	402,698	0		
		<b>14,432,601</b>	<b>1,360,842</b>	<b>14,432,601</b>	<b>13,071,759</b>		<b>3,796,375</b>	<b>5,185,932</b>	<b>4,856,794</b>	<b>593,500</b>